

Carbon Reduction Plan



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Supplier name: Cooper Moss Rutland LLP

Publication date: September 2022 (to be updated May 2023)

Commitment to achieving Net Zero

Cooper Moss Rutland LLP is committed to achieving Net Zero emissions by 2030.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline year emissions: 2022 (estimate forecast)	
EMISSIONS	TOTAL (tCO_{2e})
Scope 1 Direct GHG emissions	0
Scope 2 Energy indirect emissions	0
Scope 3 Other indirect emissions	6
Emissions from business travel	1.1
Upstream transportation and distribution	Not currently included within reporting period.
Waste generated in operations	Not currently included within reporting period.
Employee commuting	4.9
Downstream transportation and distribution	Not currently relevant to CMR
Total Emissions	6

Due to COVID-19, 2022 is the first year that CMR plans to record baseline emissions as our previous records during this period are not reflective of 'normal' levels. CMR is in the process of adjusting to our 'new normal' way of operation as we emerge from the pandemic. This year we have already opened up our new office – after having closed our previous space during the pandemic - and staff are transitioning to a hybrid working model. As a result of these changes it is predicted that our emissions will differ from the previous two years where home working was the norm. Throughout

2022, we will continue to monitor our emissions and aim to make business decisions to reduce levels overall.

Scope 1

We currently do not produce any emissions under scope 1 as our core business is providing services. At this time we do not have any company vehicles or manufacturing facilities and this is unlikely to change.

Scope 2

We currently do not produce any measurable emissions under scope 2 as the cost of our energy supply is incorporated into our office lease, therefore; we don't buy any energy directly. This may change in the future as our company grows and looks into alternative office spaces.

Scope 3

Emissions from business travel

Our emissions as a result of business travel currently consist of journeys by train, tube and car (non-electric).

Upstream transportation and distribution

Our most significant purchases consist of IT hardware and software. We are currently unable to provide our emissions associated with this but aim to in the future.

Waste generated in operations

As a result of our services mainly being provided digitally and changing our internal process to become a paperless business, we currently produce very little measurable waste and therefore are unable to quantify our emissions associated with waste. This is y under review at present.

Employee commuting

Our emissions as a result of employee commuting is changing as our business responds to our client's changing requirements following the pandemic. We are reviewing how we can improve the way we record our employee's commute to help predict our emissions.

Downstream transportation and distribution

Our current services do not currently result in any downstream transportation and distribution emissions and this isn't predicted to change in the future.

Current Emissions Reporting

As this is the first year we are planning to report CMR's emissions the current reported emissions will match the baseline figures.

Reporting Year: 2022	
EMISSIONS	TOTAL (tCO _{2e})
Scope 1 Direct GHG emissions	See baseline
Scope 2 Energy indirect emissions	See baseline
Scope 3 Other indirect emissions	See baseline
Emissions from business travel	See baseline
Upstream transportation and distribution	See baseline
Waste generated in operations	See baseline
Employee commuting	See baseline
Downstream transportation and distribution	See baseline
Total Emissions	See baseline

Emissions reduction targets and projects

At CMR we are committed to reducing our carbon footprint in line with our Environmental and Sustainability policy. We have committed to reducing our net carbon emissions to 0 tCO_{2e} by 2030 and will review this in next year's plan to see if we can bring this date forwards.

To date at CMR we have already initiated/implemented the following projects to reduce our carbon footprint:

- **Hybrid working** – we have now implemented a hybrid working policy where we encourage employees to only work 2 to 3 days from the office. This policy aims to improve our work life balance and reduce our carbon emissions from employee commuting. As we have implemented this during our baseline year we will not be able to measure this improvement, but as this is likely to be one of CMR's highest areas for emissions it should significantly reduce our current overall emissions.
- **Paperless office** – where possible we have made our process digital and implemented a paperless working policy.
- **Electric Vehicle Scheme** – we are currently researching our preferred supplier to setup a salary sacrifice electric vehicle scheme for our employees. This scheme would aid our

employees to buy new electric vehicles and reduce the use of fossil fuels and emissions. We will also be looking to see if we can pair this with an EV specific electricity tariff based on 100% renewable energy to EV customers.

- **Shared working space** – our new office is based within a shared working space, which provides flexibility and allows us to adjust our space usage according to our business needs. This allows us to take advantage of carbon savings by minimising heating and cooling of unused spaces and also increased efficiency of heating and cooling shared areas.

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard and uses the appropriate Government emission conversion factors for greenhouse gas company reporting .

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard .

This Carbon Reduction Plan has been reviewed and signed off by all of the partners at CMR.

Signed on behalf of CMR:



Kevin Cooper



Danny Moss



Neill Rutland

Date: September 2022